

CMI LEVEL 5 IN MANAGEMENT AND LEADERSHIP

Q U A L I F I C A T I O N F A C T S H E E T

QUALIFICATION PURPOSE

These qualifications are for the development of the role and skill of managers. The qualifications aim to develop personal management capabilities, make effective use of information in decision-making, operations and the development of the skills in managing people.

QUALIFICATION CODES

CMI CODE	QUALIFICATION TITLE	QUALIFICATION REFERENCE NUMBER
5A1V2	CMI Level 5 Award in Management and Leadership	600/9452/7
5C1V2	CMI Level 5 Certificate in Management and Leadership	600/9453/9
5D1V2	CMI Level 5 Diploma in Management and Leadership	601/1195/1
5XD1V2	CMI Level 5 Extended Diploma in Management and Leadership	601/0104/0

KEY DATES

These qualifications are regulated from 1st September 2013, and the operational start date in CMI Centres is 1st January 2014. The regulation ends on 31st August 2019.

RULES OF COMBINATION

CMI Level 5 Award in Management and Leadership

Learners need to complete any combination of units to a minimum of 6 credits. The minimum Total Qualification Time is 60 hours, including 20 Guided Learning Hours.

UNIT NUMBER	UNIT NAME	CREDITS	GLH	TUT
Unit 5001V1	Personal development as a manager and leader	6	20	60
Unit 5002V1	Information based decision making	7	25	70
Unit 5003V1	Managing team and individual performance	9	30	90
Unit 5004V1	Practices of resource management	7	25	70
Unit 5005V1	Meeting stakeholder and quality needs	6	20	60
Unit 5006V1	Conducting a management project	10	35	100
Unit 5007V1	Organisational financial management	9	30	90
Unit 5008V1	Conducting a marketing plan	9	30	90
Unit 5009V1	Project development and control	6	20	60
Unit 5010V1	Planning for development	6	20	60
Unit 5011V1	Managing recruitment, selection and induction	7	25	70
Unit 5012V1	Being a leader	7	30	70
Unit 5013V1	Leadership practice	7	30	70
Unit 5020V1	Introduction to management and leadership	7	45	70

Unit 5021V1	Operational risk management	7	25	70
Unit 5022V1	Organisational corporate social responsibility	7	30	70

CMI Level 5 Certificate in Management and Leadership

Learners need to complete any combination of units to a minimum of 13 credits. The minimum Total Qualification Time is 130 hours, including 40 Guided Learning Hours.

UNIT NUMBER	UNIT NAME	CREDITS	GLH	TUT
Unit 5001V1	Personal development as a manager and leader	6	20	60
Unit 5002V1	Information based decision making	7	25	70
Unit 5003V1	Managing team and individual performance	9	30	90
Unit 5004V1	Practices of resource management	7	25	70
Unit 5005V1	Meeting stakeholder and quality needs	6	20	60
Unit 5006V1	Conducting a management project	10	35	100
Unit 5007V1	Organisational financial management	9	30	90
Unit 5008V1	Conducting a marketing plan	9	30	90
Unit 5009V1	Project development and control	6	20	60
Unit 5010V1	Planning for development	6	20	60
Unit 5011V1	Managing recruitment, selection and induction	7	25	70
Unit 5012V1	Being a leader	7	30	70
Unit 5013V1	Leadership practice	7	30	70

Unit 5020V1	Introduction to management and leadership	7	45	70
Unit 5021V1	Operational risk management	7	25	70
Unit 5022V1	Organisational corporate social responsibility	7	30	70

CMI Level 5 Diploma in Management and Leadership

Learners need to complete any combination of units to a minimum of 38 credits to achieve this qualification. The minimum Total Qualification Time is 380 hours, including 105 Guided Learning Hours.

Unit Number	Unit Name	credits	GLH	TUT
Unit 5001V1	Personal development as a manager and leader	6	20	60
Unit 5002V1	Information based decision making	7	25	70
Unit 5003V1	Managing team and individual performance	9	30	90
Unit 5004V1	Practices of resource management	7	25	70
Unit 5005V1	Meeting stakeholder and quality needs	6	20	60
Unit 5006V1	Conducting a management project	10	35	100
Unit 5007V1	Organisational financial management	9	30	90
Unit 5008V1	Conducting a marketing plan	9	30	90
Unit 5009V1	Project development and control	6	20	60
Unit 5010V1	Planning for development	6	20	60
Unit 5011V1	Managing recruitment, selection and induction	7	25	70

Unit 5012V1	Being a leader	7	30	70
Unit 5013V1	Leadership practice	7	30	70
Unit 5020V1	Introduction to management and leadership	7	45	70
Unit 5021V1	Operational risk management	7	25	70
Unit 5022V1	Organisational corporate social responsibility	7	30	70

CMI Level 5 Extended Diploma in Management and Leadership

Learners need to complete all Group A units, a minimum of 7 credits from Group B and any combination of units to a minimum of 19 credits from Group C. Learners need to complete a total of 62 credits to achieve this qualification. The minimum Total Qualification Time is 620 hours, including 220 Guided Learning Hours.

UNIT NUMBER	UNIT NAME	CREDITS	GLH	TUT
MANDATORY GROUP A				
Unit 5001V1	Personal development as a manager and leader	6	20	60
Unit 5002V1	Information based decision making	7	25	70
Unit 5004V1	Practices of resource management	7	25	70
Unit 5005V1	Meeting stakeholder and quality needs	6	20	60
Unit 5006V1	Conducting a management project	10	35	100
OPTIONAL GROUP B				
Unit 5003V1	Managing team and individual performance	9	30	90
Unit 5012V1	Being a leader	7	30	70
OPTIONAL GROUP C				
Unit 5007V1	Organisational financial management	9	30	90
Unit 5008V1	Conducting a marketing plan	9	30	90

Unit 5009V1	Project development and control	6	20	60
Unit 5010V1	Planning for development	6	20	60
Unit 5011V1	Managing recruitment and selection	7	25	70
Unit 5013V1	Leadership practice	7	30	70
Unit 6002V1	Ethical organisational management	7	30	70
Unit 6003V1	Planning a change process	7	25	70
Unit 6004V1	Leading equality and diversity	7	30	70
Unit 6005V1	Developing and managing networks	7	25	70
Unit 6007V1	Managing ideas and innovation	7	25	70
Unit 6008V1	Managerial decision making	7	25	70
Unit 5020V1	Introduction to management and leadership	7	45	70
Unit 5021V1	Operational risk management	7	25	70
Unit 5022V1	Organisational corporate social responsibility	7	30	70